

Constitution of the Geography Club, U.I. Chapter

ARTICLE I: NAME

1. This organization shall be known as the Geography Club- U.I. Chapter, otherwise herein referred to as the Club.

ARTICLE II: PURPOSE

1. The purpose of the Club will be to promote interaction between its members and the University of Idaho community. Particular focus will be on the science of Geography.

ARTICLE III: AFFILIATIONS

ARTICLE IV: MEMBERSHIP

1. Membership in the Geography Club is open to anyone. Member status will be given to any currently registered undergraduate or graduate student of the University of Idaho who wishes to participate. Only currently registered members will be extended voting privileges.
2. Associate member status will be given to all other members not currently registered at the University of Idaho. This includes University staff, faculty, alumni, and non-University persons. Associate members will not have voting privileges.
3. Every voting member is required to fulfill a membership requirement. To maintain eligibility, members must participate in 50% or more Club activities throughout the semester (i.e. scheduled meetings, fund raisers, field trips, guest lectures).
4. Revoking of membership in the Geography Club will be conducted by secret ballot. Any Club officer may recommend the removal of a member with cause. A simple majority vote of the voting members is required for the member to be removed.
5. Membership in the Geography Club will be based on the above criteria without regard to a persons race, color, gender, class, nationality, disability, religion, or sexual orientation.

ARTICLE V: OFFICERS

1. The Club officers shall consist of a President, Vice President, Secretary, and Treasurer. No individual can hold more than one office at any one time. All officers will be elected through nomination by, and majority vote of, the voting members.
2. Responsibilities of Officers:
 - A. President: Top executive officer of the Club.
 1. Responsibilities include but are not limited to:
 - a. Overall responsibility for all aspects of the operation and organization of the Club.
 - b. Primary representative of the Club for all Department, College, and University meetings and/or events.
 - c. Preside over all Club meetings.
 - d. Fiduciary responsibility as a cosigner on all accounts and funds held in the Club's name.
 - e. Appointment of members to head ad hoc committees or positions with the approval of Club officers.

2. Qualifications for position:
 - a. Member of the Club for one year, except in unusual circumstances.
 - b. Declared major in the Department of Geography.
- B. Vice President: Second executive officer of the Club.
The Vice President's responsibilities include but are not limited to:
 1. Provide counsel to the President when needed.
 2. Assume all of the President's duties when directed by the President or in his/her extended absence.
 3. Delegate the President's directives about the formulation and duties of various ad hoc and standing committees.
 4. Carry out any other directive of the President.
- C. Secretary: Third executive officer of the Club.
The Secretary's responsibilities include but are not limited to:
 1. Any and all official Club communications.
 2. All aspects of planning for Club meetings under direction of the President (including securing meeting area, date and time, and notification of Club members).
 3. Maintain an accurate roster of members and attendance.
 4. Keep official minutes of meetings including records of votes.
- D. Treasurer: Fourth executive officer of the Club.
The Treasurer's responsibilities include but are not limited to:
 1. Primary fiduciary responsibility regarding the creation, collection, and expenditure of all the accounts and funds held in the Club's name.
 2. Primary signer on all accounts and funds held in the Club's name.
 3. Formulate ad hoc fund raising committees.
3. Terms of office will be from the 1st of May to the 30th of April the following year. The newly elected officers will assume a training role in their appropriate position after spring break of the election year.
4. Removal of an officer: A special meeting can be called to consider removing an officer. A quorum of two-thirds of all members in good standing is required to conduct business. Once the quorum is met, a vote will take place to hold a special election for the purpose of removing the officer(s). The removal of the officer(s) will occur if a two-thirds majority is met in the special election.

ARTICLE VI: ELECTIONS

1. Elections will be held the week before Spring Break. All elections will be held after a minimum two week prior notification of members. Notification of the elections will be the responsibility of the Secretary via the means listed under Article VII.

2. Voting will be by secret ballot of the present members, unless waived by a majority of voting members. Absentee ballots will be accepted during the notification period.
3. Nominations for officers will be accepted by the current Secretary during the nomination period. All nominees must agree to accept the position and the responsibilities for that position as outlined in this document. The Secretary will design the ballot and make a ballot box available for members to submit their vote. No ballots will be accepted after 5:00 P.M. on the last day of the election week. Ballots will be counted by all current officers.
4. When circumstances require it, special elections can be called, after a 2 week notification period. The 2 week notice may be waived by 2/3 of the voting members.
5. A majority (50% + 1) of the votes cast will prevail.

ARTICLE VII: MEETINGS

1. Regular meetings will be scheduled monthly or as needed to conduct Club business. Meetings will be scheduled at times when a majority of members can be present. The Secretary shall have the responsibility of notifying Club members of meeting dates and times via the geo-cart e-mail list, posted notices at McClure Hall, and prior meetings. Notification should take place at least one week prior to a scheduled meeting.
2. There must be a quorum present for Club business to be official. Unless otherwise stated, a quorum shall consist of a simple majority of voting members.

ARTICLE VIII: ADVISORS

1. There shall be one University of Idaho Geography Department faculty advisor who shall be a member ex officio with no voting privileges.
2. The Club advisor will be selected by simple majority vote, from a nominating list of the Geography Department faculty willing to fill the position.
3. The Club advisor's role will be to facilitate interaction between the students and faculty and to offer the insights gained from their position and work.

ARTICLE IX: COMMITTEES

1. The ad hoc committee system shall be used when necessary to gather and present information to the members for discussion or to carry out a delegated task.
2. Committees shall be formed by voluntary agreement of a member or by appointment by the President. Committees shall be dissolved upon completion of their assignment.

ARTICLE X: CONSTITUTIONAL AMENDMENTS

1. Amendments to this Constitution can only be proposed and formulated by the process of a motion, second, and scheduled meeting. To prevail an amendment must carry 2/3 affirmative votes, by secret ballot, of the voting membership.
2. All votes on Constitutional Amendments will be preceded by a minimum two week notification of the members. Upon successful amendment, a revised copy of this constitution will be provided to all relevant parties, including the University of Idaho.

The above Constitution of the Geography Club at the University of Idaho was reviewed and approved by a 2/3 majority of the members on the _____ day of _____, 1999.

Acting President

Acting Vice-President

Acting Secretary